



CITY OF TORRINGTON
REQUEST FOR QUOTATION - INQUIRY ONLY
 This is NOT an order

INQUIRY NUMBER: #FSF330 FERTILIZER, SEED AND FIELD DRYING AGENT

To receive consideration your quotation must be received by:

March 30, 2016 11:00 AM

FROM: CITY OF TORRINGTON
 Pennie Zucco
 140 Main Street, Room 206
 Torrington, CT 06790

PHONE: (860) 489-2225
FAX: (860) 489-2547
E-Mail: pennie_zucco@torringtonct.org

The Purchasing Agent is authorized to offer City based bidders that exceed the lowest bid by up to 6%, the opportunity to match the lowest bid. A City based bidder within the 6% differential who agrees to accept the amount of the lowest bid will be awarded the bid. When multiple City based bidders agree to accept the amount of the low bid then the City based bidders will be invited to submit a new bid, not to exceed the low bid. The bid will then be awarded to the lowest responsive, responsible bidder.

SPECIFICATIONS:

Fertilizer, Seed, and Field Drying Agent					
Product	Brand (or Equivalent)	Ratio	Price Per Bag/Container	Pounds Per Bag – if applicable	SQ Ft Coverage - If applicable
Pre-Emergent/Fertilizer - Crab Grass Control/Broadleaf	Dimension	19-0-6			
Pre-Emergent/Fertilizer - Crab Grass Control/Broadleaf	Tupersan	17-0-2			
Weed Preventer/Fertilizer	Organic Product				
Grub Control/Fertilizer	Merit - Lebanon	20-0-5			
Insecticide	Aceleypryn				
Organic Fertilizer	Bio-Basics	3--2-3			
Fertilizer		24-0-5			
Organic Fertilizer	Other				
Perennial Rye Grass Seed	Double Eagle Blend				
50/50 Sports Field Seed Mix					
Turf Growth Regulator	Edgeless				
Weed Control	Prosecutor				
Weed Control	Organic Product				

Product	Brand (or Equivalent)		Price Per Bag	# of Bags on a Pallet	SQ Ft Coverage - If applicable
Infield Drying Agent	Turface Quick Dry - 50 lb Bag				

Quantity: To be determined at a later date – Inquiry only – not an order.

Information: All products and materials supplied shall be of current manufacture, meeting all specifications described herein. **Awarded Bidders are to include MSDS/GHS for each product proposed.**

**** If quoting a product that does not meet specification or is an alternate to above stated products, vendor must submit with their quote product specifications.**

Quote price delivered to City Barn, 59 Winthrop Street, Torrington, CT 06790. Inside-delivery of products will be required. Prices quoted shall be net – delivered to destination. Bids quoting other than F.O.B. Destination may be rejected. **All costs submitted in Proposal must include inside-delivery, warranty and shipping charges.**

The City of Torrington wishes to establish a contract with one or more qualified firms to provide various turf products for usage by the City’s Parks Department. The turf products will be purchased on an as needed basis.

GENERAL CONDITIONS

The City is interested in entering into a contract for one (1) year with a one (1) year option to renew. All pricing must be held firm for the duration of contract.

Please note that the City will not be held responsible for transmission problems or other errors that could occur.

Any inquiries shall be made on or before **Wednesday, March 23, 2016 by 12:00 PM EST**, in order that a written response in the form of an addendum can be processed before the quotes are due. Inquiries received after the specified date and time will not be considered. All questions and/or quotations should be directed to the attention of: Pennie Zucco, Purchasing Agent, City of Torrington, 140 Main Street, Torrington, CT 06790, pennie_zucco@torringtonct.org.

The City of Torrington is authorized to seek additional information for clarification from prospective vendors regarding their quote proposals if needed.

Quotes may be mailed, hand delivered, emailed or faxed to: Purchasing Department, City Hall, 140 Main Street, Room 206, Torrington, CT 06790; pennie_zucco@torringtonct.org; fax 860-489-4257.

All information given by the City except by written addenda shall be informal and shall not be binding upon the City nor shall it furnish a basis for legal action by any Contractor or prospective Contractor against the City. Any Fax or email shall be followed up with a telephone call to verify receipt. Bidders should check the web site for addendums/updates 48 hours prior to the bid opening. The City will not be liable for any costs incurred in the preparation of the response for this Request for Quotation.

The Contractor will guarantee that its Quotation will meet the needs of the City. The Contractor will also guarantee that any goods supplied shall be correct. If the goods supplied by the Contractor are in any way incorrect or unsuitable, all correction costs shall be borne solely by the Contractor. Awarded Contractor(s) must be licensed and insured and will be required to submit a Certificate of Insurance.

All quote prices shall remain in effect for at least ninety (90) days from the date the quote is due or the award, whichever comes first, except for the successful proposer whose prices are to remain firm for the term of the contract.

The quote will be awarded to that responsible, responsive vendor whose quote, conforming to this solicitation, will be most advantageous to the City with not only price but also availability of product, location of vendor business, and quality of product considered.

**CITY OF TORRINGTON
REQUEST FOR QUOTATION
FERTILIZER, SEED AND FIELD DRYING AGENT
INQUIRY NUMBER: #FSF330**

Company Name: _____

Company Address: _____

City/State/Zip: _____

Authorized Representative: _____

Title of Representative: _____

Signature: _____ Date: _____

Phone # _____ Fax # _____

Email: _____

The City of Torrington reserves the right to award or reject any or all bids, or any portion thereof, to waive technicalities, to award the contract to a bidder other than the lowest bid and to award the bid and/or contracts to one or more bidders submitting essentially identical proposals and, that in the city's judgment, will best serve the public interest.